**Fees and Refund Policy**

Annual fee notes are issued by Pegasus Gymnastics Club in August, at the beginning of each gymnastic year. Our year runs from August through to June/July (group dependant) for a period of 40 weeks. Annual fee notes include the cost of additional holiday sessions, if applicable. Fees are payable to the Club via Standing Order over 10 or 11 months - depending on your child’s class. The first payment will be due on the 1st week of class, and then on the 1st of each subsequent month. This helps spread the cost of payments across and beyond the gymnastics year.

​​**Late payment of fees may result in your child being excluded from class until outstanding amounts have been settled in full.**

**Fees and monthly payments cannot be altered without prior agreement in writing from the Club Treasurer, who may issue an amended fee note where appropriate.**

**PGC will ONLY offer to refund session fees in the following EXCEPTIONAL circumstances where:**

1. The Club cancels a class and is unable to offer a suitable alternative class during the same term;

2. A gymnast is absent either a) because of an injury sustained at a PGC class/camp or b) because of a medical condition diagnosed and confirmed by a medical doctor AND, IN EITHER CASE, the gymnast has been advised to refrain from physical activity and has a medical doctor’s note which confirms that to be the case

3. The Club Committee agrees that there are other exceptional circumstances which warrant a refund. This is purely at the discretion of the Committee and their decision cannot be reversed.

**For the avoidance of doubt, PGC WILL NOT issue refunds for any absences which are due to any of the following:**

A. ad-hoc occasions (e.g. birthdays, long weekend trips, music concerts)

B. minor ailments (e.g. coughs, colds, headaches)

C. clashes with school or extra-curricular events and/or leisure time activities

**If your child leaves part way through the gymnastic year, you will be sent a revised fee note confirming your closing balance due to the Club and the date by which this must be paid (normally 30 days).​** ​Any failure to settle a closing balance by the due date may, regrettably, result in action by a debt collection agency to recover monies due to the Club. We will progress this type of remedial action as a last resort.